



## Cardston County Council Meeting Agenda

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Held at the Cardston County Administrative Building  
**On October 10 at 9:00 A.M.**

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### **Councillors Present:**

Reeve Jim Bester  
Deputy Reeve Fred Lacey  
Councillor Roger Houghton  
Councillor Broyce Jacobs  
Councillor Lloyd Kearl  
Councillor Michael Loose  
Councillor Duncan Thompson

### **Administration Present:**

Murray Millward, Chief Administrative Officer  
Paul Hascarl, Director of Operations  
Josh Bouelle, Director of Planning Services  
Joseph Hutter, Communications Clerk

### **1. Call to Order**

1.1) Reeve Bester called the meeting to order at:

### **2. Opening Prayer**

2.1) The opening prayer was offered by:

### **3. Adoption of the Agenda**

3.1) Adoption of the October 10th, 2017 Council Meeting Agenda.

### **4. Adoption of the Minutes**

**4. Adoption of the Minutes**

- 4.1) Adoption of the September 25th, 2017 Council Meeting Minutes.

**5. Business Arising from the Minutes**

**6. Unfinished Business**

**7. Delegations**

- 7.1) At 9:30 A.M., Sgt. Zane Semaniuk from Cardston RCMP will present the third quarter police report to Council. Attached is the third quarter police report submitted to Cardston County from Cardston RCMP.

**8. Reports to Council**

- 8.1) **Chief Administrative Officer's Report.**

**9. Lunch**

- 9.1) **Lunch.**

**10. Requests for Decision**

- 10.1) **Hill Spring Agreement:**

Administration has developed an agreement to be reviewed by Council concerning operations at the Hill Spring water plant. Attached is an RFD, a copy of the proposed agreement and the proposal presented to Hill Spring.

- 10.2) **Regional Water Line Project:**

Administration requires Council's direction in regards to funding and charges related to the Regional Water Line Project. This item was discussed during the August 28, 2017, September 11, 2017 and September 25, 2017 Cardston County Council Meetings. During the September 25, 2017 Cardston County Council Meeting, a hookup fee of \$10,000.00 was established and the item was deferred for the purpose of Administration gathering further information.

Attached is an RFD and Local Improvement Plans for the Cardston South and Hartleyville regional water lines.

- 10.3) **Development Agreements:**

Administration is seeking Council's input regarding the Development Agreements for

## **10. Requests for Decision**

Subdivision Decisions 2017-0-090 and 2017-0-115. Attached is an RFD, Subdivisions 2017-0-090 and 2017-0-115, a Development Agreement standard and a Road Approach Agreement.

## **11. Additional Items**

### **11.1) Honouring Councillor Jacobs:**

Councillor Thompson brought forth the possibility of honouring Councillor Jacobs for his years of service as a Councillor, MLA and member of various boards and committees. Attached is an RFD that includes ideas for honouring Councillor Jacobs.

### **11.2) Chief Mountain Gas Letter:**

Chief Mountain Gas submitted a letter addressed to Cardston County Council regarding their disappointment in not being contacted during communicated with during the recent wildfire. The Chief Administrative Officer met with a representative from Chief Mountain Gas on September 28, 2017 to discuss the matter. Attached is an RFD, the letter to Council from Chief Mountain Gas and a letter from Cardston County to Chief Mountain Gas.

### **11.3) Bylaw 703.2017:**

Unlike road closures, the designation of prohibited noxious weeds by bylaw requires a second reading prior to receiving the Minister's signature. Attached is a copy of Bylaw 703.2017.

### **11.4) Local Municipal Initiative Funding for the Police Lake Access Road:**

Administration requires Council's input in regards to the amount Council deems appropriate that the County contributes to the project. Attached is a draft grant application and a letter of support from MLA, Grant Hunter.

### **11.5) Application to the Province for the Re-Permitting of the County Compost Facility:**

Attached is the County's application to the Province. This item is for discussion purposes only.

## **12. Correspondence and Information**

### **12.1) Correspondence provided for review:**

**13. Financials**

- 13.1) **Financials provided for review:**

**14. In Camera Session**

- 14.1) In camera session to be held pursuant to:
1. Section 197(2) of the *Municipal Government Act*; and
  2. Section 17(4[f]), 21(1[ii]), 24(1[g]) of the *Freedom of Information and Protection of Privacy Act*.

**15. Accounts Payable**

- 15.1) Accounts payables over \$10,000 for approval.
- 15.2) Accounts payables under \$10,000 for approval.

**16. Adjournment**

- 16.1) Adjournment of the October 10th, 2017 Council Meeting.